

# Cannon Park Primary School

*Encouraging Excellence*



## Code of Conduct for Parents and Visitors

<i>Review Programme:</i>	
Policy Review Date	November 21
Date of Next Review	November 2023
Reviewed by	Head Teacher and Business Manager
Head Teacher	Mrs Vanessa MacDonald
Chair of Governors	John Teago

## **Statement of Principles**

Cannon Park Primary School encourages close links with parents and the community. It believes that pupils benefit when the relationship between home and school is a positive one.

Our School Values are at the core of all that we do and are values that we expect parents and visitors to adhere to. TRIED – Teamwork, Respect, Integrity, Enjoyment and Discipline.

TEAMWORK – Together everyone achieves more.

RESPECT – Treating others how you would like to be treated.

- Treat all adults on the school site with respect and show this through your speech and behaviour.
- Do not use loud/offensive language or swear at any members of staff.
- Do not use or threaten physical force against any adult or child on the school site.
- Do not approach other children or parents to resolve issues that have occurred in school.
- Always be a good role model to your child.

INTEGRITY – Doing the right thing even when no one is looking.

- Approach the school to resolve any difficulties in a peaceful way.  
Act in the best interests of the children and the whole school community.

ENJOYMENT – Having fun, but not at the expense of others.

DISCIPLINE – Doing what need to be done, even when you don't feel like doing it.

The vast majority of parents, carers and others visiting our school are keen to work with us and are supportive of the school. However, on rare occasions when a negative attitude towards the school is expressed, this can result in aggression, verbal and or physical abuse towards members of school staff or the wider school community.

Cannon Park Primary School expects and requires its members of staff to behave professionally in these difficult situations and attempts to defuse the situation where possible, seeking the involvement as appropriate of other colleagues. However, all members of staff have the right to work without fear of violence and abuse, and the right, in an extreme case, of appropriate self-defence.

We expect parents and other visitors to behave in a reasonable way towards members of school staff following our school values as guidelines. This policy outlines the steps that will be taken where behaviour is unacceptable. Types of behaviour that are considered serious and unacceptable and will not be tolerated:

- ✚ Shouting at members of the school staff and school community, either in person or over the telephone;
- ✚ Physically intimidating a member of staff or a member of the school community, e.g. standing very close to her/him;
- ✚ The use of aggressive hand gestures;

- ✚ Threatening behaviour;
- ✚ Shaking or holding a fist towards another person;
- ✚ Swearing;
- ✚ Pushing;
- ✚ Hitting, e.g. slapping, punching and kicking;
- ✚ Spitting;
- ✚ Breaching the school's security procedures.

This is not an exhaustive list but seeks to provide illustrations of such behaviour. Unacceptable behaviour may result in the Local Authority and the police being informed of the incident.

### **Procedure to be Followed**

If a parent/carer behaves unacceptably towards a member of the school community, the Head Teacher or appropriate senior staff will seek to resolve the situation through discussion and mediation. If necessary, the school's complaints procedure should be followed. Where all procedures have been exhausted, and aggression or intimidation continue, or where there is an extreme act of violence, a parent or carer may be banned by the Head Teacher from the school premises for a period of time, subject to review.

In imposing a ban, the following steps will be taken;

- ✚ The parent/carer will be informed, in writing, that she/he is banned from the premises, subject to review, and what will happen if the ban is breached, e.g. that police involvement or an injunction application may follow;
- ✚ Where an assault has led to a ban, a statement indicating that the matter has been reported to the local authority and the police will be included;
- ✚ The Chair of Governors/LA will be informed of the ban;
- ✚ Where appropriate, arrangements for pupils being delivered to, and collected from the school gate will be clarified.

### **Conclusion**

The Local Authority itself may take action where behaviour is unacceptable or there are serious breaches of our home-school Code of Conduct or Health and Safety Legislation. In implementing this policy, the school will, as appropriate, seek advice from the Local Authority's education, health and safety and legal departments, to ensure fairness and consistency.